

## **DOCUMENTS NEEDED FOR BANKRUPTCY FILING**

- \_\_\_\_\_ 1. Copies of all Real Estate Tax Bills from last year and/or Appraisals on all property.
- \_\_\_\_\_ 2. Copies of Insurance Policy documentation for policies with any cash value.
- \_\_\_\_\_ 3. Copies of your 401 (K), pension, or IRA and the most recent statement.
- \_\_\_\_\_ 4. Copies of Bank Statements for all personal/business open and closed accounts from 2 months prior to filing.
- \_\_\_\_\_ 5. Copies of paperwork relating to any prior bankruptcy, including your Discharge papers.
- \_\_\_\_\_ 6. Copies of your tax returns for the last 2 years.
- \_\_\_\_\_ 7. Copies of all legal papers relating to any law suits that you have been involved in during the past year.
- \_\_\_\_\_ 8. Copies of any Contracts, Leases credit/loan applications, or sales slips pertaining to any secured debts.
- \_\_\_\_\_ 9. Copies of Divorce Decree and Final Disclosure Statements (if you are divorced).
- \_\_\_\_\_ 10. Copies of your driver's license and social security card.
- \_\_\_\_\_ 11. Copies of your Certificate of Credit Counseling (**CLASS MUST BE COMPLETED PRIOR TO BANKRUPTCY FILING**)
- \_\_\_\_\_ 12. Copies of all creditor statements.
- \_\_\_\_\_ 13. Copies of Credit Report (long form); including all addresses of creditors.
- \_\_\_\_\_ 14. Copies of paychecks from the last 7 months.
- \_\_\_\_\_ 15. Profit Loss Statement for last 7 months (is self-employed)

\*NOTE: This office will not copy the required documents for you. These documents are required to be available for the court.